

B&EC.33/05

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Nadia Miszczyanyn

**SECRETARIES OF ENERGY, TRANSPORT,
WATER & ENVIRONMENT BRANCHES**

cc: Branch Equalities & Women's Officers
Senior, Regional & National Officers dealing with B&E Service Groups
National & Regional Women's Officers

19 December 2005

Dear Colleague,

**BUSINESS & ENVIRONMENT WOMEN'S SEMINAR
31 March to 2 April 2006 Croyde Bay Holiday Village**

I am delighted to inform you that the next Business & Environment Women's Seminar will take place during the weekend of 31 March to 2 April 2006 at UNISON's Croyde Bay holiday Village in Devon.

This seminar is for women members from electricity, environment agency, gas, transport and water branches. We hope to have a mix of activists and new faces from all three service groups to explore the two vital issues of women's pensions and Transformations – considering union culture in terms of gender.

Feedback from previous B&E Women's Seminars has always been very positive. Our seminars are great opportunities for women members to network, to find out what UNISON has to offer them and vice versa and learn something useful and pertinent to their working lives.

Please encourage your women members to register for this event. It may be possible for your branch to get additional funding if you are unable to send your women members due to lack of branch funds. In such cases, the branch (not the delegate) should contact Nadia Miszczyanyn in the Business & Environment Unit as soon as possible.

Details of the seminar and the pink registration form are attached to this circular – please give them to your women members. If you need more forms, please photocopy them on to pink paper or ask Nadia for a further supply. Delegates or branches should return their delegate registration and access facilities forms by no later than **Friday 3 February 2006**.

The cost of the seminar is £150 per delegate, inclusive for the weekend. Please note that each delegate must send a cheque for the full amount of **£150** together with her **registration form**.

Yours faithfully,

Mike Jeram

Mike Jeram

**NATIONAL SECRETARY
BUSINESS & ENVIRONMENT WOMEN'S SEMINAR 31 MARCH - 2 APRIL 2006**

Seminar title: Business & Environment Women's Seminar

Eligible participants: Women UNISON members working in Electricity, Environment Agency, Gas, Transport and Water

Time and date: 5.00 p.m. Friday 31 March to
12.15 p.m. Sunday 2 April 2006

Venue: Croyde Bay Holiday Village
Croyde Bay
Braunton
North Devon EX33 1QB

Telephone: 01271 890 890

Programme: Developing organizing skills

- UNISON organization and structures
- Women and pensions
- Transformations

Charge per delegate: £150 inclusive for weekend accommodation and meals (two nights).

Facilities available: Crèche and access facilities will be provided if requested on the attached forms – please ensure that you tick the relevant boxes on the registration and access facilities forms.

Note: free transport is provided from the train station.

How to apply: Get a cheque for £150 from your branch. Complete the registration and access facilities forms and send them with your cheque, by **3 February 2006**, to:

Sandra Jean-Baptiste
UNISON Business, Community & Environment
1 Mabledon Place
London WC1H 9AJ.

Notification of acceptance: We will send you an acknowledgement when we get your form – please telephone if you do not receive one within 4 weeks of registering. Please note the dates in your diary.

Who is organizing the Seminar: Nadia Mischczanyn, at the National Office on:

- Telephone number: 020 7551 1763
- E-mail: n.mischczanyn@unison.co.uk

Delegate Registration Form

**BUSINESS & ENVIRONMENT WOMEN'S SEMINAR
Friday 31 March to Sunday 2 April 2006 – Croyde Bay Holiday Village, Devon**

Please complete this form in block capitals:-

Title:	First name:	Surname:			
Delegate address for correspondence:					
Delegate contact telephone number:			Delegate e-mail address:		
Branch name:			Branch telephone:		
Tick if your branch is predominantly:	Electricity	Environment Agency	Gas	Transport	Water
Tick which nights you require accommodation:	Friday 31 March	Saturday 1 April	Additional night (state which date)		
Tick room type:	Single	Double	Twin	Disabled	Non-smoking Smoking
Name(s) of any accompanying child(ren):					
Tick if you require crèche facilities:	Yes	No	If yes, we will send you a crèche facilities form.		
Tick if you have special dietary requirements:	Yes	No	If yes, please specify :		
Please tell us anything else we should know, e.g. if you expect to arrive late:					
Tick if you have any specific access requirements, e.g. large print, Braille, induction loop, etc:	Yes	No	If yes, please complete access facilities form overleaf >>> Please turn over >>>		

Please return this form with your **cheque for £150** by no later than **Friday 3 February 2006** to:

**Sandra Jean-Baptiste
UNISON Business, Community & Environment
1 Mabledon Place
London WC1H 9AJ**

Tel: 020 7551 1348 Fax: 020 7551 1252 Email: s.jean-baptiste@unison.co.uk

Access Facilities Form

BUSINESS & ENVIRONMENT WOMEN'S SEMINAR
Friday 31 March to Sunday 2 April 2006 – Croyde Bay Holiday Village, Devon

PLEASE TICK OR FILL IN THE APPROPRIATE BOX

Fill in your name & address

Parking space **Space for guide/working dog**

Space for personal assistant **Wheelchair space/access**

Name, address and any requirements of personal assistant

Audio tape **British Sign Language**

Induction loop **Sign Supported English**

Braille **Speech to text**

Disk **Lip Speaker**

Large print on disk

For disk, specify software required

Large print

For large print, state size required

Please specify any other specific requirements, including dietary